**SCOPE OF WORK – BID TEMPLATE**

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| **PROJECT NAME** | **Liberty State Street Camera Upgrades (Agency Bid #3)** | |
| **COMPANY NAME** | Liberty Community Services, Inc. | |
| **POINT OF CONTACT** | Jim Pettinelli – Bid Process  Mike Campbell – Construction/Work Activity 203-497-2310  Don Vincent – IT Support 203-495-1748 | |
| **EMAIL** | mcampbell@libertycs.org | |
| **COMPANY MAILING ADDRESS** | 153 East Street, New Haven, CT 06511 | |
| **PROJECT LOCATION** | Three properties: one on Orchid St., two on George St. | |
| **Bid Documents DATE** | April 23, 2024 | |
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| ***Project Details*** | |
| ***Sealed bids are due May 14, 2024, at 2pm by mail or hand delivered to Liberty Community Services, 153 East Street – Suite 100, New Haven CT 06511***  **The work includes:**  ***a)*** *install a new full camera system within the building that is complaint with any state/federal laws (National Defense Authorization Act, Secure Equipment Act of 2021, or other related laws), cameras will be placed near building doorways, common meetings spaces, common hallways – projected total number of cameras (23). Primary locations: Basement (3) current locations, plus add one covering elevator landing; First Floor (8) 1 at entrance, 2 in the hallway, 2 in each stairwell for that floor, 1 back community room, 1 computer lab, 1 in community space next door; 2FL/3FL/4FL (12) 2 in hallways on each floor, 2 in each stairwell for each floor.*  ***b)*** *Identify any service agreements being offered, or exclusions or other requirements/notifications.*  All work to be completed in accordance with Contract Documentation and Specifications finalized with Owner. The contractor will also be responsible for all insurance requirements, and any required permits and inspections. | |
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| **Contractor:** |  |
| **Contractor Contact Information,**  **name, email, phone:** |  |
| **Contractor Full Mailing Address:** |  |
| **License Information:** |  |

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| --- | --- | --- | --- |
| **DEFINED COST** | | | |
| **EXPENSE** | **DESCRIPTION** | | **COST** |
| LABOR |  | | $ - |
| MATERIALS |  | | $ - |
| OTHER |  | | $ - |
| OTHER |  | | $ - |
|  | | **TOTAL** | $ - |

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| **Start Date:** |  |

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| **Comments, other noties:** |
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|  |

Signatures

|  |  |
| --- | --- |
| **Contractor:** |  |
| **SIGNATURE** |  |
| **DATE** |  |

**Please attach any other details to this form and submit with your sealed bid**